



# Board Member

## ROLE PROFILE

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**Title:**

Board Member of Sport Across Staffordshire and Stoke-on-Trent County Sports Partnership (SASSOT).

**Remuneration:**

These are non-salaried positions. Travel and other reasonable out-of-pocket expenses will be reimbursed for attendance at official meetings and events on behalf of SASSOT.

**Location:**

Meetings will be held throughout Staffordshire and Stoke-on-Trent.

**Term:**

Three years initially, up to a maximum of three, three-year terms.

**Time commitment:**

Attendance and preparation for:

- An induction training event;
- A minimum of 4 and a maximum of 8 meetings of the Board annually;
- Where appointed a member, meetings of any sub groups or time-limited action groups;
- Occasional SASSOT events;
- Participation in Board learning and Board appraisals;
- Occasional Partner events, representing SASSOT.

**Purpose of role:**

- To ensure the Board provides leadership and sets the strategic direction of SASSOT
- To approve SASSOT's strategy, long-term financial plans and annual budget, and to monitor delivery against these
- To take decisions collectively and act solely in the best interests of SASSOT.
- To ensure that SASSOT complies with its Constitution and Terms of Reference, the law and good practice and that SASSOT applies its resources solely for the purposes set out in its Constitution and Terms of Reference.
- To ensure that SASSOT's controls, monitoring and reporting systems are robust, and to periodically review and address major risks
- To uphold and protect the values, integrity and reputation of SASSOT.

- To be a visible role model for the Partnership, and to advocate and champion SASSOT's work
- To advocate the role of physical activity and sport for its own sake and for how it contributes to wider cross-cutting agendas
- To contribute towards making the Board a high performing team.
- To contribute towards ensuring SASSOT's long term success.
- To support as appropriate the Chair, other Board members, senior management and other staff, sharing expertise and experience
- To engage with SASSOT's current and potential partners and to represent SASSOT and its Board at events.

## **Duties:**

### ***Duty of care***

Board members are expected to act reasonably and prudently in all matters relating to SASSOT and to act in its long term interest.

### ***Duty to comply with the law***

Board members are required to understand the key legal and regulatory obligations that affect the Board and SASSOT and to seek expert advice where necessary.

### ***Duty to protect the organisation's resources***

Board members have a duty to protect all of the resources belonging to SASSOT. Board members have a duty to protect the organisation's reputation and its intellectual property. Board members have a duty to demonstrate honesty and integrity in financial matters.

### ***Duty to act in the best interests of SASSOT***

Board members must act in the best interests of SASSOT as a whole. Inevitably, Board members have a wide range of interests in private, public and professional life, and those interests might, on occasion, conflict. Board members have a responsibility to identify, declare and where possible to avoid such conflicts of interest. Board members must comply with any conflicts of interest policy set out and the requirements of SASSOT's Constitution and Terms of Reference.

### ***Duty to act collectively***

Board members are responsible for the activities of the Board and must act together.

### ***Conduct***

Board members are expected to conduct themselves in a manner that fosters openness, debate and constructive challenge within the Board and SASSOT as a whole. The Board adopts the Nolan Committee's 'Seven Principles of Public Life', prepared by the Committee on Standards in Public Life in 1994. These principles should be followed in all aspects of Board members' involvement and activity.